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To: The Chair and Members
of the Procedures
Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

Date: 15 November 2023

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PROCEDURES COMMITTEE

Thursday, 23rd November, 2023

A meeting of the Procedures Committee is to be held on the above date at 10.30 am.
This will be a Hybrid Meeting (Microsoft Teams / Fortescue Room - Committee Suite) to consider the following matters.

Donna Manson
Chief Executive

A G E N D A

PART I - OPEN COMMITTEE

1 Apologies for absence

2 Minutes

Minutes of the meeting held on 26 September 2023, previously circulated.

3 Items requiring urgent attention

Items which in the opinion of the Chair should be considered at the meeting as a matter of urgency.

MATTERS FOR DECISION

4 **Local Member Protocol - Think Local Councillor** (Pages 1 - 4)

Report of the Director of Legal and Democratic Services, (LDS/23/20) presenting a Local Member Protocol – ‘Think Local Councillor’ for adoption into the Constitution, attached.

Electoral Divisions(s): All Divisions

5 **Scrutiny Procedure Rules - Part 4d** (Pages 5 - 30)

Report of the Director of Legal and Democratic Services, (LDS/23/21) proposing updates to Part 4d of the Constitution, Scrutiny Procedure Rules, attached.

Electoral Divisions(s): All Divisions

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

NIL

Members are reminded that Part II Reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). They need to be disposed of carefully and should be returned to the Democratic Services Officer at the conclusion of the meeting for disposal.

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